PRIVACY AND COOKIES POLICY

ANTYKWARIAT ZAPŁOCIE

Effective from 18 July 2026

UNOFFICIAL TRANSLATION. In the event of any discrepancy, the Polish-language version shall prevail.

§ 1. GENERAL PROVISIONS

1. This Policy sets out the rules for processing the personal data of users of the Antykwariat Zapłocie online store, available at https://antykwariatzaplocie.pl.

2. The controller of personal data is the entrepreneur identified in § 10, hereinafter referred to as the "Controller".

3. The Controller processes data in accordance with applicable law, in particular Regulation (EU) 2016/679 of the European Parliament and of the Council, hereinafter referred to as the "GDPR".

4. The Controller applies technical and organisational measures appropriate to the nature of the data processed and the risk of infringement of the rights or freedoms of natural persons.

5. The Controller does not sell personal data or transfer it to other entities for their own marketing purposes.

6. The Controller:

1) does not make decisions producing legal effects concerning users solely on the basis of automated processing;

2) does not profile users for marketing purposes.

§ 2. SCOPE OF DATA PROCESSED

1. In connection with the placement and performance of an order, the Controller may process:

1) first name and surname;

2) delivery address;

3) billing address;

4) email address;

5) telephone number;

6) business name and Polish tax identification number (NIP);

7) information about the Goods ordered;

8) information about the selected method of payment and delivery;

9) information concerning payment, complaint, return or withdrawal from the agreement.

2. In connection with a proposal submitted to the Purchasing Service, the Controller may process:

1) first name and surname;

2) contact details;

3) a description and photographs of the object;

4) information concerning the origin and ownership of the object;

5) information concerning the condition and completeness of the object;

6) information concerning the expected price;

7) the address to which the object is to be sent or returned;

8) the bank account number required to pay the price;

9) data contained in correspondence and documents concerning the transaction.

3. In connection with the Search Service, the Controller may process:

1) first name and surname;

2) email address;

3) telephone number;

4) a description of the object sought;

5) information about the required edition, variant, condition and completeness;

6) information about the Customer's maximum budget;
7) the content of correspondence and the individual terms of the request;
8) information about the course and outcome of the search;
9) information about acceptance of the object found;
10) information about conclusion of an agreement to purchase the object found;
11) data necessary to settle the remuneration — solely where the search has been successfully completed.
4. When contacting the Controller, data provided in the following may be processed:
1) an email;
2) a contact form;
3) a telephone conversation.
5. When the website is used, technical data may be recorded automatically, in particular:
1) IP address;
2) date and time of connection;
3) address of the page visited;
4) type of device;
5) type of browser and operating system;
6) information concerning errors and website security.
6. The Controller does not require the provision of special categories of personal data, in particular data concerning:
1) health;
2) racial or ethnic origin;
3) political opinions;
4) religious or philosophical beliefs;
5) sex life or sexual orientation.
7. In connection with creating and servicing a Customer Account, the Controller processes: 1) first name and surname; 2) email address; 3) cryptographic hash of the password; 4) account creation date; 5) date and version of the Terms and Conditions accepted; 6) contact and address details completed voluntarily; 7) order history linked to the account; 8) list of favourite Goods; 9) technical data and security logs connected with signing in and using the account.

§ 3. PURPOSES AND LEGAL BASES OF DATA PROCESSING

1. Data connected with an order are processed for the purpose of:
1) taking steps before concluding a sales agreement;
2) concluding a sales agreement;
3) processing payment;
4) preparing and delivering the shipment;
5) handling withdrawal from the agreement;
6) handling complaints.
2. The legal basis for processing the data referred to in section 1 is Article 6(1)(b) GDPR.
3. Data provided as part of the Purchasing Service are processed for the purpose of:
1) assessing the offer to sell;
2) conducting negotiations;

3) examining the object;
4) potentially concluding and performing an agreement for the sale of the object to the Antiquarian Bookshop.
4. The legal basis for processing the data referred to in section 3 is Article 6(1)(b) GDPR.
5. Data concerning the Search Service are processed for the purpose of:
1) receiving an enquiry;
2) agreeing the individual terms of the service;
3) conducting the search;
4) presenting the search results;
5) maintaining contact with the Customer;
6) settling the remuneration — solely where the search has been successfully completed.
6. The legal basis for processing the data referred to in section 5 is Article 6(1)(b) GDPR.
7. Where a search is unsuccessful, the data are not used to:
1) calculate remuneration;
2) demand reimbursement of search costs.
8. Data may be processed in order to comply with tax, accounting, record-keeping and other legal obligations incumbent on the Controller.
9. The legal basis for processing the data referred to in section 8 is Article 6(1)(c) GDPR.
10. Data may be processed in order to establish, pursue or defend claims.
11. The legal basis for processing the data referred to in section 10 is Article 6(1)(f) GDPR, and the Controller's legitimate interest is the protection of its rights.
12. Data contained in correspondence are processed:
1) under Article 6(1)(b) GDPR — where the contact concerns a contemplated or concluded agreement;
2) under Article 6(1)(f) GDPR — in other cases, for the purpose of replying and conducting correspondence.
13. Technical data and logs are processed for the purpose of:
1) ensuring website security;
2) detecting errors;
3) preventing abuse and attempted intrusions;
4) ensuring correct operation of the Store.
14. The legal basis for processing the data referred to in section 13 is Article 6(1)(f) GDPR, and the Controller's legitimate interest is to ensure the security and correct functioning of the Store.
15. Data processed using optional cookies are processed on the basis of the user's consent in accordance with Article 6(1)(a) GDPR.
16. Customer Account data are processed in order to conclude and perform an account maintenance agreement, authenticate the user, provide access to order history, service saved data and favourite Goods, and communicate about the operation of the account.
17. The legal basis for processing data necessary to maintain the Customer Account is Article 6(1)(b) GDPR. Security data and logs may also be processed under Article 6(1)(f) GDPR, and the Controller's legitimate interest is to protect accounts, prevent abuse and ensure Store security.

18. Passwords are not stored in plain text. The Store stores only their cryptographic hashes.

§ 4. RECIPIENTS OF DATA AND TRANSFERS OUTSIDE THE EUROPEAN ECONOMIC AREA

1. Personal data may be disclosed to entities necessary for the operation of the Store and the performance of agreements, in particular:
1) the hosting provider;
2) the email provider;
3) entities servicing the website and IT systems;
4) Krajowy Integrator Płatności S.A. of Poznań, the operator of Tpay online payments;
5) banks;
6) carriers;
7) postal operators;
8) operators of parcel lockers and collection points;
9) entities providing accounting, legal or IT services;
10) valuers or experts — where required by the separately agreed scope of the service;
11) public authorities entitled to receive data under the law.
2. Recipients receive data only to the extent necessary to perform the tasks entrusted to them.
3. If electronic payment is selected, data necessary to process it are transferred to Krajowy Integrator Płatności S.A. of Poznań, operator of the Tpay system. The payment operator processes these data as a separate controller in accordance with applicable law and its own privacy policy. The Antiquarian Bookshop neither receives nor stores the full payment card number or CVV/CVC code. A bank, carrier or postal operator may also process data disclosed to it as a separate controller, in accordance with its own legal obligations and data-processing rules.
4. If the Controller uses the services of a provider processing data outside the European Economic Area, the transfer takes place on the basis of a mechanism provided for by the GDPR, in particular:
1) a European Commission adequacy decision;
2) standard contractual clauses;
3) another appropriate safeguard provided for by the GDPR.

§ 5. DATA RETENTION PERIOD

1. Data concerning the sale of Goods, a successfully completed Search Service or the purchase of an object through the Purchasing Service are retained:
1) for the period necessary to conclude and perform the agreement;
2) for the period required by tax and accounting laws;
3) until expiry of the relevant limitation period for claims;
4) for the period necessary to handle a complaint or withdrawal from the agreement.
2. Data concerning a Purchasing Service proposal that did not result in an agreement are retained:
1) until contact ends;
2) after contact ends — for no longer than 12 months, unless longer retention is necessary to establish, pursue or defend claims.

3. Data concerning an enquiry about the Search Service that did not result in an agreement are retained:
1) until discussions end;
2) after discussions end — for no longer than 12 months, unless longer retention is necessary to establish, pursue or defend claims.
4. Data concerning an unsuccessfully completed Search Service are retained for the period necessary to:
1) document performance of the agreement;
2) handle a potential complaint;
3) establish, pursue or defend claims.
5. Data contained in ordinary correspondence are retained until the matter is completed and thereafter for the period necessary to protect against potential claims.
6. Data processed on the basis of consent are retained until:
1) consent is withdrawn; or
2) the purpose of processing ceases to exist
— whichever occurs first.
7. Technical logs are retained for the period necessary to ensure website security, unless longer retention is necessary in connection with a security incident.
8. Customer Account data are retained for as long as the account is maintained. After the account is deleted, data used solely to service the account are deleted or permanently anonymised.
9. Account deletion does not cover data contained in records of orders, payments, settlements, complaints and returns, which are retained for the period required by law or until expiry of the limitation period for claims.

§ 6. RIGHTS OF DATA SUBJECTS

1. Depending on the legal basis and purpose of processing, a person whose data are processed has the right to:
1) access the data;
2) receive a copy of the data;
3) rectify the data;
4) complete incomplete data;
5) erase the data;
6) restrict processing;
7) data portability;
8) object to processing based on the Controller's legitimate interest;
9) withdraw consent at any time.
2. Requests concerning the exercise of the rights referred to in section 1 may be sent to: kontakt@antykwariatzaplocie.pl.
3. The Controller may request information necessary to confirm the identity of the person making the request.
4. Withdrawal of consent does not affect the lawfulness of processing carried out before its withdrawal.
5. A person who believes that their data are processed unlawfully may lodge a complaint with the President of the Polish Personal Data Protection Office.
6. Providing data is voluntary, but failure to provide data necessary to

conclude or perform an agreement may prevent:
1) performance of an order;
2) handling of a proposal to the Purchasing Service;
3) performance of the Search Service.
7. The user may delete the Customer Account independently in the account settings or send a request to kontakt@antykwariatzaplocie.pl. Account deletion does not affect the obligation to continue retaining the data referred to in § 5 section 9.

§ 7. PHOTOGRAPHS AND THIRD-PARTY DATA
1. A person sending photographs of an object should avoid disclosing third-party data that are not required to assess or identify the object.
2. If photographs show contemporary:
1) addresses;
2) document numbers;
3) account numbers;
4) contact details;
5) contents of private correspondence
— it is recommended that these be obscured before the photographs are sent.
3. Section 2 does not apply to historical data, provenance entries, bookplates, stamps and dedications whose presentation is required to identify, value or assess the object.
4. A person providing the Controller with a third party's data should be authorised to provide them.

§ 8. COOKIES
1. Cookies are small pieces of information stored on the user's device while the website is being used.
2. The Store may use cookies necessary for:
1) correct operation of the website;
2) operation of the shopping cart;
3) carrying out the ordering process;
4) operation of the Purchasing Service and Search Service forms;
5) maintaining the user's session;
6) remembering cookie settings;
7) ensuring website security.
3. Necessary cookies may be used without the user's consent because they are required to provide a service requested by the user or to transmit a communication correctly over a network.
4. Cookies other than necessary cookies, in particular analytics or marketing cookies, may be activated only after obtaining the user's consent.
5. The cookie settings panel enables the user to:
1) accept all optional cookies;
2) reject all optional cookies;
3) select specific categories of cookies;
4) change settings subsequently;
5) withdraw consent already given.
6. Optional cookies are disabled by default and may be activated only after an active choice by the user. The buttons for accepting and rejecting optional cookies are presented in a comparably clear manner.

7. The “Cookie settings” link remains permanently available in the Store footer and enables consent to be changed or withdrawn at any time.
8. Cookies may be:
1) session cookies — deleted when the browser is closed;
2) persistent cookies — stored for a specified period or until deleted.
9. Information concerning the name, provider, purpose and operating period of individual cookies is available in the cookie settings panel.
10. The user may restrict or delete cookies through the browser settings.
11. Blocking necessary cookies may prevent correct operation of:
1) the shopping cart;
2) forms;
3) the ordering process;
4) other basic Store functions.
12. External content using optional cookies, in particular:
1) films;
2) maps;
3) social media widgets;
4) analytics tools
— is activated only after the required user consent has been obtained.

§ 9. CHANGES TO THE POLICY

1. The Policy may be amended if there is a change in:
1) applicable law;
2) the way the Store operates;
3) the tools used;
4) service providers;
5) methods of data processing.
2. The current version of the Policy is available on the Store website.
3. The amended Policy applies from the date stated in its text.

§ 10. CONTROLLER DETAILS

1. The controller of personal data is:
Szymon Baszun
an entrepreneur conducting business under the business name Szymon Baszun and using the trading name Antykwariat Zapłocie.
2. Controller details:
1) business and correspondence address:
ul. Zapłocie 42C
02-970 Warsaw, Poland;
2) NIP: 8212020365;
3) REGON: 146691531;
4) email address: kontakt@antykwariatzaplocie.pl;
5) telephone number: +48 790 012 079.
3. Sales, the Purchasing Service and acceptance of search requests are conducted online.
4. The address indicated in section 2 point 1 is neither a physical store nor a customer service point.

NEWSLETTER
Subscription to the newsletter is voluntary. The legal basis for processing the email address is the subscriber's consent. Consent is confirmed by clicking the link sent to the email address provided (double opt-in).

In connection with operating the newsletter, we process the email address, subscription date, date of confirmation of consent, subscription status and technical identifiers used to confirm and cancel the subscription. We use these data solely to send information about newly added objects at Antykwariat Zapłocie and to demonstrate that consent was given.

As a rule, the newsletter is sent once a week, and only when new objects have appeared in the catalogue. Each message contains an individual link enabling immediate cancellation. Consent may also be withdrawn by writing to kontakt@antykwariatzaplocie.pl.

Data are retained until consent is withdrawn and thereafter for the period necessary to demonstrate that it was given and to defend against potential claims. Withdrawal of consent does not affect the lawfulness of processing carried out before its withdrawal.